8 **e-Quote**

provides an efficient way for inviting sealed quotations
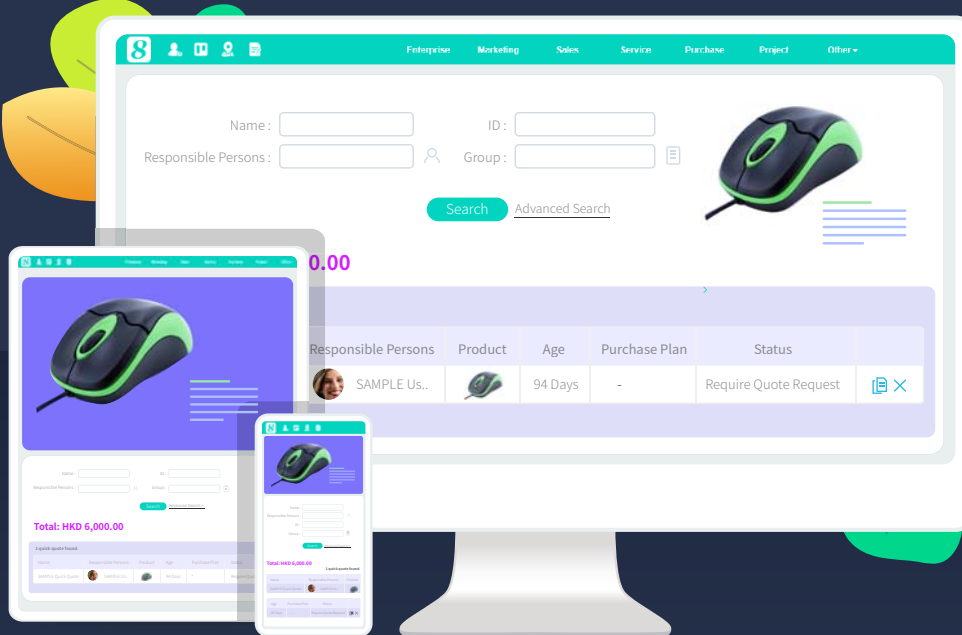
e-Quote

⑧ e-Quote provides an efficient way for inviting sealed quotations.

e-Quote provides your teams a quick way to obtain sealed quotations online from a selected list of suppliers. e-Quote is commonly used for obtaining the quotations of price sensitive products.

Requirements and List of Suppliers

⑧ e-Quote allows the user to state her requirements in the e-Quote request and create a list of suppliers to send the request to.

Quotation Master

⑧ e-Quote Quotation Master is an online facility to keep track of all effective quotes (which are properly approved and haven't expired).

Suppliers' responses to e-Quote can be automatically inputted to Quotation Master for future use.

Multiple Rounds

⑧ e-Quote allows the user to have multiple rounds of request-and-response so that she and the suppliers can adjust the requirements and responses incrementally.

Independent or Part of Purchase Request Process

⑧ e-Quote can be used independently as request-for-quote (RFQ) for acquiring low-value products. e-Quote can also be used as part of the purchase plan/request (PR) process for sourcing or purchasing.

Benefits

e-Quote allows you to get quotations quickly,
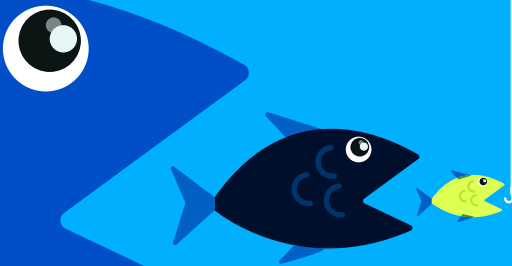accurately comparing them and select the best offer

Open & fair process

e-Quote offers an open and fair process to reduce the chance for corruption.

Confidential bids

e-Quote's confidential bids encourage contractors to drive down prices

Incentive best offer

e-Quote maximizes the competitive incentive to offer the best price initially.

Accurate comparison

e-Quote allows your teams to compare bids accurately.

e-Quote Feature List

Feature	Description
Supplier Mgmt	
Info Mgmt	Allow to record the basic information of suppliers, such as region, industry, type, grade and product.
	Support to record communications with suppliers.
	Support self-defined fields on the supplier page.
On-boarding Approval	Support self-defined appraisal criteria for supplier on-boarding .
	Support self-defined workflows for supplier on-boarding approval.
Performance Appraisal	Support performance appraisal for a single supplier or multiple suppliers.
	Allow to score supplier performance and submit for approval.
	Support supplier classification by grade.
	Support to check the supplier blacklist.
	Support flexible definition of questionnaire content.
Risk identification	Support to connect TianYanCha business search platform to access suppliers' credit information.
e-Quote Mgmt	
e-Quote Info Mgmt	Allow to record key information of e-quote, including product name, specification, and applied quantity.
	Allow to upload detailed documents required by e-quote.
Supplier Invitation	Allow to auto screen and invite suitable suppliers to quote.
	Allow to auto add joint suppliers of products.
Settings	Allow to set start time and end time of e-quote. Suppliers can quote after the e-quote starts.
	Allow to set whether to allow supplier response after deadline.
	Allow to set the supplier quote page,which can include brand, model, benchmark unit price, etc.
Sealed Bid	Before the end of e-quote, purchasing staff can only see the supplier's quote status, not the actual price, which can prevent price disclosure.
Quote Analysis	Allow to exclude suppliers that do not meet requirements.
	Allow auto ranking by unit price or total price.
	Allow to auto judge the deviation between the current quote and the benchmark price.
Bargaining	Support multiple rounds of quote submission and record tracking in the bargaining process.
Quote Approval	Support quote approval and self-defined approval processes.
Quotation	Support to add, view and check quotation.

Product Mgmt	
Info Mgmt	Able to store and maintain product info such as product name and product ID.
Price & Procurement History	Add user-defined fields in the product basic info page.
	Support product info access privilege control.
	Auto summary of product unit cost, total cost etc.
	Able to collect all the historical purchase records.
Benchmark Price	Auto calculation of the procurement benchmark price based on the minimum/average historical prices in quotations.
Admittance Approval	Support product admittance approval flow.

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management and over 500 corporations in Asia are using our following modules on-premises or SaaS:

8 **SRM** : Supplier Management, e-Procurement and e-Tender

8 **PPM** : Project and Portfolio Management

8 **CRM** : Corporate Client CRM and Consumer CRM

8 **Timesheet** : Resource Time and Cost Management

8 **New Way** : Visual Agile and Lean

8 **Service** : Service Management

8 **EDMS** : Electronic Document Management System

8 **OA** : Office Automation

8 **HCM** : Human Capital Management

8 **All-in-one** : Enterprise Full Automation